



Call Notes for the ELISA Summit Committee

Web meeting held:

Wednesday, February 3rd, 2021 10:00AM Eastern / 7:00AM Pacific / 5:00PM CAT (Central Africa Time)

The following Committee members were in attendance:

- Kemoy Liburd-Chow, Embassy of St. Kitts and Nevis
- Preetivi Ellis, Revna Biosciences
- Simbarashe Kayela, Ministry of local Government (Zimbabwe)
- Thelma Munhequete, Country Representative (Africa Foundation for Sustainable Development, Mozambique)
- Marie-Ange Noue, EMD Serono
- Scott May, ICPD
- Tony Ndifor, PhD, Johnson & Johnson
- Siya Ntutela, PhD, International Council of Biotechnology Association (ICBA)
- Dustielyn Savage, ICPD
- Elisabeth Valerio, ICPD
- Ruva Chindara, ELISA

Welcoming remarks & introductions: BOLD ITEMS WILL BE COVERED DURING THE CALL.

For a more in-depth briefing or if you are unable to attend a meeting but would like a debrief, contact Elisabeth Valerio at evalerio@icpdprograms.org.

Scott May welcomed the committee members to the ELISA Summit committee meeting and introduced Marie-Ange as the committee Chairperson. Scott oriented (through screen-sharing) the committee members to the web-based resources that had been added since the ELISA Advisory Council's last meeting. Scott asked the committee members to go the website www.icpdprograms.org, select "Committees" from the "Select an ICPD site" drop-down menu at the top right side of the page. Scott advised the committee members that they could locate the meeting agendas, past meeting notes and supporting documents for the meeting on the ELISA Summit Committee Tab. Scott went through the proposed [agenda outline](#) for the Committee meetings. Chairperson Marie-Ange then invited everyone on the call to introduce themselves.

ELISA Summit Committee

Overview of roles and responsibilities

An overview of the Committee's objectives was sent to the council members prior to the meeting.

Updates and recent developments:

Elisabeth introduced Ruva's role at ELISA as the Engagement Coordinator and explained that she would be helping reach out to entrepreneurs for the ELISA Summit.

Focus topic:

The Committee members were provided with a draft of the committee objectives with Elisabeth guiding the committee through each objective.

Objectives:

- Developing and managing the production of the annual ELISA summit - The ELISA summit is going to be staged as an annual event and this committee will inform ICPD as to how the summit should be executed.
- Promote awareness of the ELISA Summit and ELISA Scholars Program - These two components tie into the goal which is bringing together representatives who are supportive of entrepreneurial job creation and development in Africa. The committee should promote opportunities for the scholars.
- Select the summit theme and focus topics - The committee should flesh out the content for the summit particularly since this is an annual event the input and ideas of this committee are much needed.
- Plan and finalize the summit agenda and suggest content - What sessions are going to be part of the summit? Identifying speakers. Elisabeth appealed to the committee to help with looking for speakers for the summit to make sure that the speaker lineup provides a comprehensive and engaging experience.
- Overseeing the process of selecting each cohort of ELISA scholars - As ELISA we are putting together a cohort of scholars that will be entrepreneurs. This committee will oversee the selection of the ELISA Scholar cohort.
- Planning for the ELISA Summit Scholars program and ensuring that the scholars have curriculum that is productive for them as they embark on their entrepreneurial ventures and if they already have established companies, the curriculum must still be impactful.

ELISA Summit (September 7-9, 2021, in Hwange, Zimbabwe)

Dr. Preetivi Ellis asked if there is going to be other means of communication between committee member amid the monthly set up meetings that are on the agenda. Scott answered, the monthly meetings are to enable people to still carry out other commitments. The committee agreed on communicating on WhatsApp (having a WhatsApp group) instead of waiting till the next meeting to communicate and give updates.

Elisabeth mentioned that ICPD staff will be doing some ongoing work in the background including following up on tasks that the committee would have agreed. We aim to lessen the pressure on the committee. Kemoy what are the Summit dates and suggested that instead of waiting for the default meetings on the agenda that the committee add a few more as the Summit is nearing the default dates will not be enough to cover enough ground. Scott answered saying the dates are September 7-9 and Elisabeth supported Kemoy's suggestion as the committee is supposed to play a huge part in preparing because even the summit theme has not been selected yet.

Preetivi suggested that considering the pandemic, there should be a back-up virtual plan for the Summit as the vaccines can take a while for everyone in the world to receive them also because of the new variants that keep coming up.



Marie-Ange Noue asked if the number of the Committee members has reached its limit. Elisabeth answered, the Summit Committee has the greatest number of members, but the other sectors were the ones that need some additional meaning the door is not closed door for additional Advisory Council members. Scott supported Elisabeth saying that new members are welcome but for other committees. Kemoy cautioned on making the Advisory Council group too large.

Kemoy suggested a meeting in April 2021 as there is none on the current meeting calendar.

Other & Action Items

The next focus is the agenda for the Summit (virtual or physical) and contingency planning. A WhatsApp group is going to be created for the Committee. Scott reminded everyone that the next ELISA Summit Committee meeting will be held on Wednesday, March 10, 2021. Please plan on 45-minutes for this call. Visit <https://elisanetwork.com/> for more information about ELISA.

Upcoming Calls

Wednesday, March 10, 2021, 10:00 AM Eastern | 7:00 AM Pacific

Wednesday, May 12, 2021, 10:00 AM Eastern | 7:00 AM Pacific

Wednesday, July 12, 2021, 10:00 AM Eastern | 7:00 AM Pacific

Wednesday, September 1, 2021, 10:00 AM Eastern | 7:00 AM Pacific

Wednesday, November 3, 2021, 10:00 AM Eastern | 7:00 AM Pacific