



AGENDA

Scientist Mentoring & Diversity Program for Biotechnology (SMDP Biotech) Outreach & Planning Committee

Conference Call Tuesday, January 21, 2020, 2:00 PM Eastern / 11:00 AM Pacific
Conference Line: 712 775-7100, Access Code: 1071934#

- Welcome & Introductions - **BOLD ITEMS WILL BE COVERED DURING THE CALL.**
For a more in-depth briefing contact Scott May at smay@icpdprograms.org or +1(202)441-7370
- Planning for the 2020 SMDP Biotech Training Session (June 6-10 in San Diego)
 - Scholar recruitment – **visa verification policy; scholar application deadline is April 3; send names of selection committee members to Elisabeth Valerio at evalerio@icpdprograms.org by April 10; lists of universities that have had students apply to SMDP over the last 5 years; key professional society list; DISCUSSION ITEM - how to recruit more native American and Pacific Islander students? and how can partner companies support outreach to students?** ICPD has set a cap of 40 scholar/mentor pairs for each SMDP program, but if sponsorship demand exceeds that then staff will present to the committee a proposed program structure that will allow for concurrent training at the same location
 - Mentors – **notify Scott May of mentor selection by April 17**
 - Program agenda, speaker needs – **recommend speakers to Elisabeth Valerio by May 15;** speaker needs and draft agenda posted on the committee page
 - Celebration of Mentoring and Diversity Reception – **seeking a Masters of Ceremonies; send recommendations to Elisabeth Valerio by May 15;** keynote speaker is tentatively Esteban Santos, Executive Vice President, Operations, Amgen
 - Meeting venues and site visit – **seek meeting space for Sunday, June 7 and the morning of June 8; seek site visit and lunch host for the afternoon of June 8; contact Scott may to discuss this**
 - BIO International Convention – **email contact info for possible pop-up meetings to Scott May by May 15**
- Partner Support
 - 2020 sponsorship - **21 scholar/mentor pairs have been sponsored; Amgen has returned as a Lead Sponsor, Pfizer is now a Major Sponsor, and Genentech has joined as a Program Sponsor;** Goal is to have 35 scholars sponsored by March 15; contact Scott May to sponsor scholar/mentor pairs
 - ICPD is directly sponsoring" the engagement of 3 emerging companies in the 2020 program
 - Sponsorship page on www.icpdprograms.org
 - Support for talent acquisition staff at sponsor companies - **ICPD soliciting more job opportunities from sponsors and mentors (post job opportunities directly on portal or email them to jobs@icpdprograms.org)**
Outreach & Planning Committee – **seeking names of new members; send nominee names to Scott May**
- Current programming
 - Webinars – **two new webinars have been added by Janssen Pharmaceuticals about resumes and interview skills, February 12 and April 15, respectively, and a third is being planned about how best to present oneself in a professional setting; additional dates available are October 16, and December 11, but dates can be shifted and additional webinars can be added;** recent webinars were a reunion call for 2018 SMDP MedTech scholars, November 14; "Interviewing for Amgen: How to Prepare and Perform to Share Your Best Self," was December 13
 - Virtual support for the Scholars - **Monthly content updates for current scholars and mentors; FAQ section of portal;** ICPD can post relevant sponsor news in the header of the email summary; smart phone app for the portal; portal usability for career development purposes; tracking of user activity on the jobs section, polling scholars about when they complete their degrees and current work



- **Scholar updates**
- **Sponsor updates**
 - SMDP related announcements
 - Diversity and inclusion activities
- 2020 SMDP MedTech will be October 3-7 in Toronto Canada
- Update on Gallus – **program in now live; online tours and briefings available by contacting Elisabeth Valerio**
- Other/Action items

Please plan on 30 minutes for this call. Visit smdp.icpdprograms.org for more information about SMDP

Upcoming SMDP Biotech O&P Committee calls:

Tuesday, March 24, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, May 5, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, July 7, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, September 8, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, November 10, 2020, 2:00 PM Eastern/ 11:00 AM Pacific