



AGENDA

Scientist Mentoring & Diversity Program for Medical Technology (SMDP MedTech) Outreach & Planning Committee

Conference Call Wednesday, January 22, 2020, 2:00 PM Eastern / 11:00 AM Pacific
Conference Line: 712 775-7100, Access Code: 1071934#

- Welcome & Introductions - **BOLD ITEMS WILL BE COVERED DURING THE CALL.**
For a more in-depth briefing contact Scott May at smay@icpdprograms.org or +1(202)441-7370
- Planning for the 2020 SMDP MedTech, October 3-7 in Toronto Canada
 - Scholar recruitment - **visa verification policy; scholar application deadline is April 3; send names of selection committee members to Elisabeth Valerio at evalerio@icpdprograms.org by May 8; ICPD has ended the pilot program to provide special consideration for early applicants; lists of universities that have had students apply to SMDP over the last 5 years; key professional societies list; DISCUSSION ITEMS – should Canadian students be recruited for the 2020 program only? how to recruit more native American and Pacific Islander students? and how can partner companies support outreach to students, including providing contact information and introductions?** ICPD has set a cap of 40 scholar/mentor pairs for each SMDP program, but if sponsorship demand exceeds that then staff will present to the committee a proposed program structure that will allow for concurrent training at the same location
 - Mentors - **notify Scott May of mentor selection by August 14**
 - Program agenda, speaker needs - **are there issues ICPD should consider given that the 2020 program will be in Canada?; recommend speakers to Elisabeth Valerio by August 14; speaker needs and draft agenda posted on the committee page**
 - Celebration of Mentoring and Diversity Reception – **seeking a Keynote speaker Masters of Ceremonies; send recommendations to Elisabeth Valerio by July 17**
 - Meeting venues and site visit – **seek meeting space for Sunday, October 3 and the morning of Monday, October 4; seek site visit and lunch host for the afternoon of October 4; contact Scott may to discuss this**
 - The MedTech Conference - **email contact info for possible pop-up meetings to Scott May by August 14**
- Partner Support
 - 2020 sponsorship - **5 scholar/mentor pairs have been sponsored; Genentech has joined SMDP Biotech as a Program Sponsor; Goal is to have 30 scholars sponsored by March 15; contact Scott May to sponsor scholar/mentor pairs**
 - ICPD is directly sponsoring” the engagement of 3 emerging companies in the 2020 program
 - Sponsorship page on www.icpdprograms.org
 - Support for talent acquisition staff at sponsor companies - **ICPD soliciting more job opportunities from sponsors and mentors (post job opportunities directly on portal or email them to jobs@icpdprograms.org)**
Outreach & Planning Committee - **seeking names of new members; send nominee names to Scott May**
- Current programming
 - Webinars - **two new webinars have been added by Janssen Pharmaceuticals about resumes and interview skills, February 12 and April 15, respectively, and a third is being planned about how best to present oneself in a professional setting; additional dates available are October 16, and December 11, but dates can be shifted and additional webinars can be added;** recent webinars were a reunion call for 2018 SMDP MedTech scholars, November 14; “Interviewing for Amgen: How to Prepare and Perform to Share Your Best Self,” was December 13



- Virtual support for the Scholars - **Monthly content updates for current scholars and mentors; FAQ section of portal**; ICPD can post relevant sponsor news in the header of the email summary; smart phone app for the portal; portal usability for career development purposes; tracking of user activity on the jobs section, polling scholars about when they complete their degrees and current work
- **Scholar updates**
- **Sponsor updates**
 - SMDP related announcements
 - Diversity and inclusion activities
- 2020 SMDP MedTech will be October 3-7 in Toronto Canada
- Update on Gallus - **program is now live; online tours and briefings available by contacting Elisabeth Valerio**
- Other/Action items
-

Please plan on 30 minutes for this call. Visit smdp.icpdprograms.org for more information about SMDP

Upcoming calls:

Wednesday, March 25, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Wednesday, May 6, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Wednesday, July 8, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Wednesday, September 9, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Wednesday, November 11, 2020, 2:00 PM Eastern/ 11:00 AM Pacific