



Committee Meeting Summary

Scientist Mentoring & Diversity Program for Medical Technology (SMDP MedTech)

Outreach & Planning Committee

Conference Call

Tuesday, July 23rd, 2013

2:00PM Eastern / 11:00 AM Pacific

Conference Line: 712 775-7100

Access Code: 1071934#

Welcome/Introductions

Elisabeth Freeman thanked everyone for attending the meeting and asked those in attendance to introduce themselves.

The following Committee members were in attendance:

- Ray Briscuso, AdvaMed
- Banvir Chaudhary, Ph.D., ICPD
- Elisabeth Freeman, ICPD
- Reginald Lavender, Edwards Lifesciences
- Paige Mitchell, Baxter Healthcare Corporation
- Tiffany Omokanwaye, Catholic University
- Bill Staplin, Ph.D., ICPD
- Jeanette Valerio, ICPD

Action items from last meeting:

Action Item: Scott and Elisabeth will contact each committee member to invite their participation and sponsorship commitment for the 2013-2014 SMDP Scientist Mentoring & Diversity Program for Medical Technology (SMDP MedTech).

ICPD has provided everyone on the committee with a copy of the call notes from our last meeting. As follow up to the action items from the previous meeting, Elisabeth Freeman and Scott May have been reaching out to various representatives from medical technology companies to invite their participation in this year's program.

Scholar/Mentor recruitment:

Last year was the first time SMDP MedTech was held in partnership with *AdvaMed 2013: The MedTech Conference*. Once again we are recruiting scholars for the SMDP MedTech training session in Washington, DC. The SMDP program pairs scholars with mentors in the medical technology industry. The medical technology companies that support the program also provide speakers and mentors for the program.

The SMDP Scholars will work with their mentors for one year and they develop a personalized mentoring plan, which they implement over the course of the year following the training session. The mentoring component is a very important aspect of the program.

AdvaMed also provides all the SMDP MedTech participants with access to *AdvaMed 2013: The MedTech Conference*, which takes place immediately following the training session. Our goal this year is to provide scholarships for 15 SMDP MedTech scholars to participate in the program.

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ICPD will be extending the Scholar application deadline to August 27th. We are reaching out to institutions of higher learning across the country in an effort to recruit scholars. We would like to pair each scholar with a medical technology industry mentor. We would also like to identify all of the mentors by August 16th to allow time for mentor orientation. Mentors selected to participate in the program will travel to Washington, DC to attend the two day training session and *AdvaMed 2013: The MedTech Conference*.

Selection committee:

Representatives from the medical technology industry will be invited to review the SMDP Scholar applicants as part of the selection committee. Committee members were invited to nominate selection committee members by forward their information to Elisabeth Freeman at efreeman@icpdprograms.org. Human Resource staff are preferred.

Host Hotel for the SMDP MedTech Scholars:

With help from AdvaMed and Ray Briscuso's staff, ICPD is finalizing the arrangements for a host hotel for the scholars. We are currently considering a room block at the Embassy Suites which is walking distance to the convention center.

Meeting venue for the SMDP MedTech training session, Sept. 22-23:

On Sunday, September 22nd the SMDP MedTech Scholars and Mentors will be in a training session all day. On Monday, September 23rd the Scholars and Mentors will be in training until after lunch. During the training on Monday, ICPD will also be running the concurrent MVP Boot Camp. We have contacted AAAS and other possible venues to request meeting space. We are also speaking with Deloitte, they have hosted the SMDP training session at their downtown offices in the past.

Speaker selection:

We are identifying a list of possible speakers. We are looking for speakers with diverse and extensive career histories. We are also looking for a HR representatives. Elisabeth asked the committee to email her any suggestions for possible speakers. We would like to have speakers from various companies.

"Celebration of Mentoring & Diversity in MedTech Reception" on Sat. Sept. 21, 2013

ICPD is still seeking a venue and a keynote speaker for the event. The venue should accommodate approximately 100 people. The SMDP MedTech Scholars and Mentors will attend the reception. Guests from the Washington, DC region will also be invited to attend. ICPD will prepare a draft invitation for the committee's review.

Sponsorship update:

Our goal is to secure sponsorship for 15 Scholars to participate in this SMDP MedTech training session. SMDP MedTech is a one-year program. We look forward to speaking with company representatives interested in supporting this year's program.

Other/Action items:

1. **Action Item:** Elisabeth will prepare the draft invitation for the reception.
2. **Action Item:** Committee Members will send speaker and mentor nominations to Elisabeth.
3. **Action Item:** Committee members will send selection committee nominations to Elisabeth.
4. **Action Item:** Scott and Elisabeth will continue to reach out to potential sponsor companies

Upcoming SMDP MedTech O&E Committee Calls:

Monday, Aug 26th at 2 PM Eastern / 11 AM Pacific
Tuesday, Sept 10th at 2 PM Eastern / 11 AM Pacific
Tuesday, Oct 15th at 2 PM Eastern / 11 AM Pacific

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