



Committee Call Notes

Scientist Mentoring & Diversity Program for Medical Technology (SMDP MedTech) Outreach & Planning Committee

Conference Call

Wednesday, March 25, 2020

2:00PM Eastern / 11:00 AM Pacific

Conference Line: 712 775-7100

Access Code: 1071934#

The following Committee members were in attendance:

- Fernando Cruz-Guilloty, Amgen
- Todd Fonseca, Medtronic
- Erin Leahy, AdvanMed
- Scott May, ICPD
- Nur Mustafa, Johnson & Johnson Medical Devices
- Angela Reeves, Ph.D., Abbott Diagnostics
- Dustielyn Savage, ICPD
- Nora Tovar, Johnson & Johnson Medical Devices
- Elisabeth Valerio, ICPD

Welcome & introductions: BOLD ITEMS WILL BE COVERED DURING THE CALL. For a more in-depth briefing contact Scott May at smay@icpdprograms.org or +1(202) 441-7370

Scott May welcomed the committee members to the Scientist Mentoring and Diversity Program for Medical Technology (SMDP MedTech) Outreach & Planning Committee call. Scott mentioned the agenda was sent via email. Scott reminded the committee members they could locate the agenda, past meeting notes and supporting documents for the meeting on the website www.icpdprograms.org, select "Committees" from the "Select an ICPD site" drop-down menu at the top right side of the page. Scott then invited everyone on the call to introduce themselves. Scott reviewed the agenda for the meeting.

• **Scholar Updates**

Dustie provided updates on the following scholars. Edgar Sanchez Palacios, from SMDP MedTech 2012 is Head of Global Business Operations at Celltrion, Inc., Kristin Ivy from SMDP Biotech 2013 is a Senior Medical Science Liaison at Actelion Pharmaceuticals, Inc., Edwin Arauz of SMDP Biotech 2019 is working at the US Environmental Protection Agency as a Toxicologist and Sanobria Crowley of SMDP MedTech 2017 is PPI Business System Co-Op at Thermo Fischer Scientific. Flor Mendez and Ian Saunders both from SMDP Biotech 2018 have started post doc positions at Janssen Pharmaceuticals. Shelina Ramnarine, SMDP Biotech 2014, started a new position at Janssen Pharmaceuticals as a Sr. Manager, Janssen Business Development Diagnostics and Enabling Technology.



- **Sponsor Updates**

- SMDP related announcements
The 2021 SMDP MedTech conference will be held in Minneapolis.
- Diversity and Inclusion activities
Todd Fonseca shared that Medtronic now has a Chief Inclusion and Diversity Officer for the first time and they will be having quarterly audiences with the CEO and Executive Committee.

2020 SMDP Biotech will be June 6-10 in San Diego, California

Scott informed the committee that ICPD is monitoring the current COVID-19 situation. ICPD has created a contingency plan in the event we are unable to have the in-person training in San Diego. The program will be kicked off virtually with several of the key training sessions being hosted online. An in-person training session would be scheduled sometime in the fall.

Update on Gallus Program - program is now live; online tours and briefings available by contacting Elisabeth Valerio

Elisabeth shared that the new Gallus initiative is now live. It is an online community specifically designed to develop diverse leadership at the most senior levels. The Gallus portal has been launched at gallus.icpdprograms.org. All of the Gallus members on the portal will be able to participate in ongoing learning. There are monthly leader learning modules that go to the Gallus community. Updates will continue to be shared during the upcoming meetings. Scott thanked Todd Fonseca and Fernando Guilloty for their contribution in helping to shape the Gallus program.

Planning the 2020 SMDP MedTech, October 3-7 in Toronto Canada

- Scholar Recruitment - **scholar application deadline is April 3; send names of selection committee members to Elisabeth Valerio at evalerio@icpdprograms.org by May 8; leadership added as a dimension for application reviewers; scholar orientation call is scheduled for September 10, 2-2:45 pm edt; recruitment for more Native American and Pacific Islander students; role of partner companies in outreach to students; partnering with key professional society list**

Scott explained that we are busy working on the preparations for the launch of the 2020 SMDP MedTech program in Toronto Canada. The ICPD Outreach team has been busy contacting universities, professional societies and our alumni network. The deadline for students to apply is April 3. Scott reminded the committee members that we would like the committee members of their colleagues to join the selection committee. Committee members will review the applicant materials and provide scores online. There are 9 criteria that the scores are based on. This year we have added a new criteria for leadership potential. The scholar orientation call will be held September 10 at 2pm Eastern. Scott thanked Dustie and her team for building bridges with the key societies and expanding the ICPD university database.

- Mentors - **notify Scott May of mentor selection by August 14; mentor orientation call is scheduled for September 10, 3-3:45 pm edt; new mentor primer**

The deadline to notify Scott of mentors for the SMDP MedTech program is August 14. ICPD welcomes sponsors to submit mentor names before the deadline. The mentor orientation call will be on September 10 from 3-3:45 pm edt.

- Program Agenda, Speaker needs - **are there issues ICPD should consider given that the 2020 program will be in Canada? recommend speakers to Elisabeth Valerio by August 14; target dates, speaker needs and draft agenda posted on the committee page**

Scott mentioned this will be our first international training session. Scott asked the committee if they have any issues ICPD will need to address with the program being in Canada. Scott directed



the committee members to the speaker needs document and draft agenda on the committee page. Elisabeth reminded everyone that the only variable that came up was whether we would accept Canadian students. The decision was that we would remain with the current criteria of needing to be able to work permanently in the United States and Puerto Rico. Scott noted that all applicants have been informed that they will need a passport, if selected to participate in SMDP MedTech. There were no comments currently from the committee.

Elisabeth is starting to work on speakers for the 2020 SMDP MedTech program. The speaker needs are on the committee page. Elisabeth encouraged the committee members to submit any recommendations for speakers. It is never too early.

- **Celebration of Mentoring and Diversity Reception - seeking keynote speaker and a Master of Ceremonies; send recommendations to Elisabeth Valerio by July 17**
Any recommendations for Keynote Speaker and a Master of Ceremonies should be sent to Elisabeth Valerio by July 17th.
- **Meeting venues and site visit - seeking meeting space for Sunday, October 3 and the morning of October 4; seek site visit and lunch host for the afternoon of October 4; contact Scott May to discuss this**
Any companies that are interested in hosting the training or site visit in Toronto should contact Scott May to discuss further.
- **The MedTech Conference - email Scott May by August 14 for possible pop-up meetings**
Erin Leahy stated that the MedTech Conference is in the process of reviewing the session applications. They need to select 40 sessions from about 150 applications. The exhibit hall is about 75% sold. The steering committee met last week and they are starting to review keynote speakers that can discuss COVID 19. They are also contingency planning in case travel restrictions continue into the fall.

Partner Support:

- **2020 Sponsorship - 17 scholar/mentor pairs have been sponsored; Goal is to have 30 scholars sponsored by April 15; Smith & Nephew has joined SMDP MedTech as a Partner Sponsor, Merck is now a Major Sponsor (7 scholar/mentor pairs) of SMDP Biotech; contact Scott May to sponsor scholar/mentor pairs**
This will be postponed until the next meeting.
- **ICPD is directly "sponsoring" the engagement of 3 emerging companies in the 2020 program**
- **Sponsorship page on www.icpdprograms.org**
- **Support for talent acquisition staff at sponsor companies - ICPD soliciting more job opportunities from sponsors and mentors (post job opportunities directly on portal or email them to jobs@icpdprograms.org)**
- **Outreach & Planning Committee –seeking names of new members; send nominee names to Scott May**

Current programming:

- **Webinars - The February 12 webinar about resumes, presented by Janssen Pharmaceuticals, was a very interactive and well attended; the next webinar will be about interview skills and presented by Janssen Pharmaceuticals April 15, this will be followed by how best to present oneself in a professional setting (date TBD); additional dates available are October 16 and December 11, but dates can be shifted and additional webinars can be added**



This will be postponed until the next meeting.

- Virtual support for the Scholars - **Update on “Mentoring Moments”**; **FAQ section on portal**; **ICPD posts relevant sponsor news in the header of the email summary**, smart phone app for the portal; portal usability for career development purposes; tracking of user activity on the jobs section, polling scholars about when they complete their degrees and current work
This will be postponed to the next meeting.

Other & Action Items:

Scott thanked everyone for their participation and reminded the committee the next call will be Wednesday, May 6, 2020 at 2pm EST.

Upcoming Calls:

Wednesday, May 6, 2020, 2:00 PM Eastern / 11:00 AM Pacific

Wednesday, July 8, 2020, 2:00 PM Eastern / 11:00 AM Pacific

Wednesday, September 9, 2020, 2:00 PM Eastern / 11:00 AM Pacific

Wednesday, November 11, 2020, 2:00 PM Eastern / 11:00 AM Pacific