



AGENDA:

Scientist Mentoring & Diversity Program for Biotech Outreach & Planning Committee

Conference Call Tuesday, March 19, 2019 | 2:00 PM Eastern / 11:00 AM Pacific
Conference Line: 712 775-7100, Access Code: 1071934#

- Welcome & Introductions - **BOLD ITEMS WILL BE COVERED DURING THE CALL.** For a more in-depth briefing contact Scott May at smay@icpdprograms.org or +1(202)441-7370
- Partner Support
 - 2019 Outreach & Planning Committee - **new 30-minute meeting format; new committee members**
 - **Firming up 2019 sponsorship - seek commitments by April 30; engaging start-up companies, matching grant available for two early-stage companies**
 - Sponsorship page on www.icpdprograms.org
 - Support for talent acquisition staff at sponsor companies - ICPD can run specialized reports; portal training available; ICPD soliciting more job opportunities from sponsors and mentors (post job opportunities directly on portal or email them to jobs@icpdprograms.org)
- Planning the 2019 SMDP Biotech Training Session (June 1-5 in Philadelphia)
 - Scholar recruitment - **final push for scholar applications, overview of what is being done during the last two weeks and additional suggestions from committee members, support at NSBE national conference**; online application form and call for applicants are live on website; engagement of alums; associations and professional societies; unified recruitment with April 1, 2019 application deadline; description of desired profile of applicants and posting of the disciplines on the website; university visits
 - Mentor recruitment - **goal is to have them identified by April 17**
 - Meeting venue and site visit - **Philadelphia 201 hotel secured for scholar guest rooms, Pyramid Club for Celebration of Mentoring and Diversity Reception, J&J Consumer Healthcare tentative for Sunday meeting, Ladder 15 for Sunday informal dinner, still working on Monday meeting site and site tour.**
 - Visibility at the BIO International Convention
 - Program agenda, **speaker needs**
- Current programming
 - Webinars - April 12, "Portal Use for Professional Purposes for Scholars and Mentors"; **still need sponsors for October 18, December 13, and at least one additional date**
 - Virtual support for the Scholars – **Monthly content updates for current scholars and mentors; FAQ section on portal; ICPD can post relevant sponsor news in the header of the email summary**; back-program photos being added; presentation slides for training programs; **smart phone app for the portal, what additional functionality might users need for mobile portal access?**
 - **Scholar updates**
 - Sponsor updates
 - **General announcements**
 - **Diversity and inclusion activities**
- 2019 SMDP MedTech will be September 21-25 in Boston, MA
- Update on Gallus - **offline briefings available**
- Other/Action items

Please plan on 30 minutes for this call. Visit smdp.icpdprograms.org for more information about SMDP

Upcoming calls:

Tuesday, April 30, 2019, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, July 9 2019, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, September 10, 2019, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, November 5, 2019, 2:00 PM Eastern/ 11:00 AM Pacific