



AGENDA

Scientist Mentoring & Diversity Program for Medical Technology (SMDP MedTech) Outreach & Planning Committee

Conference Call Wednesday, March 25, 2020, 2:00 PM Eastern / 11:00 AM Pacific
Conference Line: 712 775-7100, Access Code: 1071934#

- Welcome & Introductions - **BOLD ITEMS WILL BE COVERED DURING THE CALL.**
For a more in-depth briefing contact Scott May at smay@icpdprograms.org or +1(202)441-7370
- **Scholar updates**
- **Sponsor updates**
 - **SMDP related announcements**
 - **Diversity and inclusion activities**
- **2020 SMDP Biotech will be June 6-10 in San Diego, CA**
- Update on Gallus - **program is now live; online tours and briefings available by contacting Elisabeth Valerio**
- Planning for the 2020 SMDP MedTech, October 3-7 in Toronto Canada
 - Scholar recruitment – **scholar application deadline is April 3; send names of selection committee members to Elisabeth Valerio at evalerio@icpdprograms.org by May 8; leadership added as a dimension for application reviewers; scholar orientation call is scheduled for September 10, 2-2:45 pm edt; recruitment of more native American and Pacific Islander students; role of partner companies in outreach to students; partnering with key professional society list**
 - Mentors - **notify Scott May of mentor selection by August 14; mentor orientation call is scheduled for September 10, 3-3:45 pm edt; new mentor primer**
 - Program agenda, speaker needs - **are there issues ICPD should consider given that the 2020 program will be in Canada?; recommend speakers to Elisabeth Valerio by August 14; target dates, speaker needs and draft agenda are on the committee page**
 - Celebration of Mentoring and Diversity Reception – **seeking a Keynote speaker and Masters of Ceremonies; send recommendations to Elisabeth Valerio by July 17**
 - Meeting venues and site visit – **seek meeting space for Sunday, October 3 and the morning of Monday, October 4; seek site visit and lunch host for the afternoon of October 4; contact Scott may to discuss this**
 - The MedTech Conference - **email Scott May by August 14 for possible pop-up meetings**
- Partner Support
 - 2020 sponsorship - **17 scholar/mentor pairs have been sponsored; Goal is to have 30 scholars sponsored by April 15; Smith & Nephew has joined SMDP MedTech as a Partner Sponsor, Merck is now a Major Sponsor (7 scholar/mentor pairs) of SMDP Biotech; contact Scott May to sponsor scholar/mentor pairs**
 - ICPD is directly sponsoring" the engagement of 3 emerging companies in the 2020 program
 - Sponsorship page on www.icpdprograms.org
 - Support for talent acquisition staff at sponsor companies - **ICPD soliciting more job opportunities from sponsors and mentors (post job opportunities directly on portal or email them to jobs@icpdprograms.org)**
Outreach & Planning Committee - seeking names of new members; send nominee names to Scott May
- Current programming
 - Webinars – **The February 12 webinar about resumes, presented by Janssen Pharmaceuticals, was very interactive and well attended; the next webinar will be about interview skills and presented by Janssen Pharmaceuticals April 15, this will be followed by how best to present oneself in a professional setting (date TBD); additional dates available are October 16, and December 11, but dates can be shifted and additional webinars can be added**



- Virtual support for the Scholars – **Update on “Mentoring Moments”**; **FAQ section of portal**; **ICPD posts relevant sponsor news in the header of the email summary**; smart phone app for the portal; portal usability for career development purposes; tracking of user activity on the jobs section, polling scholars about when they complete their degrees and current work
- **Other/Action items**

Please plan on 30 minutes for this call. Visit smdp.icpdprograms.org for more information about SMDP

Upcoming calls:

Wednesday, May 6, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Wednesday, July 8, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Wednesday, September 9, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Wednesday, November 11, 2020, 2:00 PM Eastern/ 11:00 AM Pacific