



AGENDA

Scientist Mentoring & Diversity Program for Biotechnology (SMDP Biotech) Outreach & Planning Committee

Conference Call Tuesday, May 5, 2020, 2:00 PM Eastern / 11:00 AM Pacific
Conference Line: 712 775-7100, Access Code: 1071934#

- Welcome & Introductions - **BOLD ITEMS WILL BE COVERED DURING THE CALL;**
For a more indepth briefing contact Scott May at smay@icpdprograms.org or +1(202)441-7370
- Planning for the 2020 SMDP Biotech Training Session (September 19-23 in Raleigh)
 - Contingency plan for the training session and virtual programming – **The 2020 SMDP Biotech program has been rescheduled to September 19-23 in Raleigh, NC and it will be held in conjunction with the BIO Impact convention. In the event we are unable to safely conduct the September training session, ICPD will conduct the training program virtually, September 20-21. The 2020 SMDP Biotech scholars (and mentors, optionally) would then be invited to attend the BIO International Convention, June 14-17, 2021 in Boston. ICPD will decide by July 15 whether to conduct the 2020 SMDP Biotech training session in-person or virtually. The year-long mentoring program will begin September 2020 and end August 2021**
 - Scholar recruitment – **ICPD is accepting applications until May 15 for SMDP Biotech and SMDP MedTech; an extension was offered to accommodate challenges students face attending school virtually; the selection committee began work May 1 on the first set of applicants, and will review a second round of applications June 1 – June 15; for information contact Elisabeth Valerio at evalerio@icpdprograms.org; scholar orientation call is scheduled for September 10, 2-2:45 pm edt; leadership has been added as a dimension for application reviewers**
 - Mentors - **email Scott May about mentor selection by June 26; mentor orientation call is scheduled for September 10, 3-3:45 pm edt; new mentor primer**
 - Program agenda, speaker needs – **special activities for the 20th anniversary of SMDP; recommend speakers to Elisabeth Valerio by August 15; speaker needs and draft agenda posted on the committee page**
 - Celebration of Mentoring and Diversity Reception – **keynote speaker being confirmed; seeking a Masters of Ceremonies; send recommendations to Elisabeth Valerio by August 15**
 - Meeting venues and site visit – **seek meeting space for Sunday, September 20 and the morning of September 21; seek site visit and lunch host for the afternoon of September 21; contact Scott May to discuss this; other venues – host hotel, reception, informal dinner**
 - BIO IMPACT Convention – **email Scott May by August 15 for possible pop-up meetings**
- Partner Support
 - 2020 sponsorship - **GSK is now a Program Sponsor (2 scholar/mentor pairs);** contact Scott May to sponsor scholar/mentor pairs
 - ICPD is directly sponsoring the engagement of 3 emerging companies in the 2020 program; send recommendations for emerging companies to Scott May
 - Sponsorship page on www.icpdprograms.org
 - Support for talent acquisition staff at sponsor companies - **ICPD soliciting more job opportunities from sponsors and mentors (post job opportunities directly on portal or email them to jobs@icpdprograms.org)**
Outreach & Planning Committee – seeking names of new members; send nominee names to Scott May
- Current programming
 - Webinars – **The April 15 webinar about interview skills presented by Janssen Pharmaceuticals was excellent and well received; the next webinar will be about how best to present oneself in a professional setting in June and will be presented by**



- **Janssen Pharmaceuticals;** additional dates available are October 16, and December 11, but dates can be adjusted, and additional webinars can be added
- Virtual support for the Scholars – Update on “Mentoring Moments”; ICPD posts relevant sponsor news in the header of the email summary; smart phone app for the portal; portal usability for career development purposes; tracking of user activity on the jobs section, polling scholars about when they complete their degrees and current work
- **Scholar updates**
- **Sponsor updates**
 - SMDP related announcements
 - Diversity and inclusion activities
- 2020 SMDP MedTech will be October 3-7 in Toronto Canada
- Update on Gallus and ELISA – **online tours and briefings available by contacting Elisabeth Valerio**
- Other/Action items

Please plan on 30 minutes for this call. Visit smdp.icpdprograms.org for more information about SMDP

Upcoming SMDP Biotech O&P Committee calls:

Tuesday, July 7, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, September 8, 2020, 2:00 PM Eastern/ 11:00 AM Pacific

Tuesday, November 10, 2020, 2:00 PM Eastern/ 11:00 AM Pacific