



Committee Call Notes

Scientist Mentoring & Diversity Program for Medical Technology (SMDP MedTech) Outreach & Planning Committee

Conference Call: Wednesday, November 10, 2021

<https://icpdprograms-org.zoom.us/j/84574983880?pwd=Uk51ekxKQXV2WkhZc20xaWw4dEFzQT09>

Meeting ID: 845 7498 3880

Passcode: 382053

The following Committee members were in attendance:

- Todd Fonseca, Medtronic
- Aaron Hayden, Takeda
- Alison Keefe, Smith & Nephew
- Erin Leahy, AdvaMed
- Scott May, ICPD
- Angela Reeves, Abbott
- Dustielyn Savage, ICPD
- Elisabeth Valerio, ICPD

Welcome & introductions: BOLD ITEMS WILL BE COVERED DURING THE CALL. For a more in-depth briefing contact Scott May at smay@icpdprograms.org or +1 (202) 441-7370

Scott May welcomed the committee members to the last 2021 meeting of the Scientist Mentoring and Diversity Program for Medical Technology (SMDP MedTech) Outreach & Planning Committee. Scott mentioned the agenda was sent via email. Scott reminded the committee members they can locate the agenda, past meeting notes and supporting documents for the meeting on the website www.icpdprograms.org, select "Committees" from the "Select an ICPD site" drop-down menu at the top right side of the page. Scott then invited everyone on the call to introduce themselves. Scott reviewed the agenda for the meeting.

Current programming:

- Virtual support for the Scholars - **SMDP MedTech Career Networking event will be November 12 and feature Amgen, Bausch Health, Johnson and Johnson Medical Device Companies and Smith & Nephew; Is there demand for a second in February? Contact Scott May if you would like to participate in this event;** project pages; Smartphone app for the portal; SMTP Gateway membership program

Elisabeth shared that we are always adding new aspects to SMDP to keep scholars engaged. One of our new initiatives is the SMDP MedTech Career Networking Event. The one for Biotech was on November 5 and we will be having one for MedTech on November 12. Amgen, Bausch Health, Johnson & Johnson Medical Device Companies and Smith & Nephew will be the sponsor companies participating. The Scholars will be able to hear from each company as they move through breakout rooms. The first event for Biotech was a huge success and we will be having another one on February 4, 2022. We found that 8 minutes for each session was a little short, so we will limit the number of companies that participate to allow for more time with each company.



- CONFABS/Webinars – Update on CONFAB sessions; contact Elisabeth Valerio to produce a CONFAB or online seminar featuring senior leaders from your company speaking on topics aligned with the SMDP mentoring curriculum
- SMDP MedTech Scholar report (2012 -2019) – ICPD research the careers of SMDP MedTech scholar since the program's inception cell in my colon the report is accessible from a link here: <HTTPS://smdp.icpdprograms.org/> and select the link titled "SMDP MedTech report 2012 -2019".

Partner Support:

- **2022 Sponsorship ICPD will send emails next week asking current partner companies to confirm sponsorship by December 15 for the 2022 SMDP MedTech program**
We are firming up the 2022 SMDP MedTech program sponsorship and would like to know the plans for our current partner companies. Scott will be emailing a note out next week asking sponsors to let us know a "penciled-in" number of students and executives each partner company would like to support. We will also be scheduling individual meeting requests to get an update on your companies.
- **Outreach & Planning Committee - let Scott May know for changes in committee membership from your organization for 2022**
Scott stated that the current members will be rolled over to next year's committee. If there are any additional people that need to be added, please let Scott May know.
- **Sponsorship information available here <http://www.icpdprograms.org/sponsorship/>**
- **Portal Orientations for Recruiters -schedule with Scott May**

ICPD Updates

- **2022 SMDP Biotech training session will be June 11-15, San Diego, CA.**
SMDP Biotech will be in San Diego on June 11-15, 2022. That will be held in conjunction with the Bio International Convention. We are hopeful that we will be in-person.
- **ELISA – Online tours and briefings about ELISA and Gallus available by contacting Scott May**

2021 SMDP MedTech

- **Program materials available by logging into the SMDP portal and selecting the "Attend" link at the top, followed by the link to "SMDP MedTech Attendee Info" page**
Scott encouraged everyone to log on to the SMDP portal and go to the attendee info page where they can find all the program materials such as the scholar introduction videos and scholar bios. Scott gave a demonstration on how to get to these pages.
- **Debrief about the September 27-28 virtual SMDP MedTech Training Session**
 - **Monday / Tuesday training worked better than Sunday/Monday**
This seemed to work much better particularly for the mentors
 - **Mentors - Feedback on process for confirming mentors**
We asked the partner companies to loop us in on their communications with their selected mentors. That has helped us with the firewall issues for ICPD sending important program information to the mentors.
 - **Mentoring plans - enhanced instructions on how to complete mentoring plans**
Scott mentioned that Elisabeth and Dustie did a great job giving a thorough demonstration and training on the mentoring plans.
 - **Scholar/Mentor breakout meetings - the number of break-out sessions worked**
The breakout sessions were very successful.



- **Q&A for virtual meeting was interactive and chat supported it well**
Students and mentors were very engaged and interactive with Q&A and the Zoom Chat.
- **Evaluation**
Elisabeth shared that the feedback was overall very positive. Scott thanked Dustie and her team for pulling together a great cohort of talented Scholars. Scott noted that not only does Dustie help with the recruitment, but she is also the Producer of the virtual event. He asked if there was anything to share about the zoom aspect. Dustie shared that the only feedback she has is that it helps if people do not leave the meeting during the training. It is easier for her to set up the breakout rooms when people are not logging out and back in. Dustie added that she is thrilled that we are still able to create the connectivity and interactive element with the virtual training. Elisabeth thanked Dustie for masterfully orchestrating all the behind the scenes and that it seemed flawless.
- **Follow-up Sessions:**
 - **MedTech Color Breakfast at The MedTech Conference 2021, September 29**
All the scholars were invited to attend the MedTech Color Breakfast on September 29.
 - **Scholars and Mentors (28 pairs) - the year-long mentoring program began October 2021 and ends September 2022**
Scholars and Mentors have embarked on their year-long mentoring program. It will end September 2022.
 - **In-person session at The MedTech Conference 2022 - All 2021 SMDP MedTech scholars will attend the 2022 MedTech Conference, October 9-12, location TBD; It is requested all 2021 Mentors attend too, including a half-day in-person training session prior to the MedTech Conference on October 8; ICPD will provide each mentor with full convention access, should they wish to attend The MedTech Conference**
Erin Leahy shared that the number of 2021 attendees was much smaller than the pre-pandemic numbers. She is hopeful that we will be in-person for the 2022 MedTech Conference. She hopes to have an update on location by the end of the month. The 2021 and 2020 SMDP MedTech cohorts will be attending the 2022 MedTech Conference. ICPD is requesting all 2021 and 2020 mentors attend the in-person for half a day and they will be able to attend the 2022 MedTech Conference. ICPD will provide full convention access.

2020 SMDP MedTech

- **Reunion call was October 13, 2021**
The reunion call for the 2020 SMDP MedTech cohort was on October 13. They shared what a “day in the life” is like for them. They continue to stay in touch on the portal and by using their WhatsApp group chat.
- **2022 The MedTech Conference - The 2020 SMDP MedTech scholars and mentors will attend the MedTech Conference in 2022, October 9-12, location TBD**
Scott reminded everyone that we will be having the 2020 cohort joining in-person at The MedTech Conference in 2022.

Planning for the 2022 SMDP MedTech Training Session, October 8-12, location TBD

- **Scholars - Scholar registration is open and closes April 1, 2022; Call for Applicants and applications; Academic focus areas for scholars; Provide university introductions to Dustie Savage (dsavage@icpdprograms.org)**



The application for the 2022 MedTech program is already live, and we have begun to accept applications. The deadline to apply is April 1. Scott asked the committee to let him or Dustie know if there are any academic focus areas that should be emphasized for scholar recruitment. Please provide university introductions to Dustie at dsavage@icpdprograms.org. Dustie and the outreach team have begun marketing to universities for recruitment. She will be hosting a "Fireside Chat" on November 15 for any students that are interested in learning more about SMDP.

- **Mentors - ICPD hopes partner companies can identify mentors by June 17**
Scott mentioned that we would like to have all mentors identified by June 17, 2022.
- **Celebration of Mentoring & Diversity Reception - Sunday, October 9, 6-9 pm and will combine 2020, 2021 and 2022 MedTech Programs**

Scholar Updates - this will be postponed until next meeting due to time constraints.

Sponsor Updates

There were no updates currently.

- **SMDP related announcements**
- **Diversity and Inclusion activities**

Other & Action Items:

Scott and Elisabeth wished everyone Happy Holidays and thanked everyone for their participation on the committee. They reminded everyone the next meeting will be Wednesday, February 9, 2022 at 2pm EST.

Upcoming Calls:

Wednesday, February 9, 2022, 2:00 PM Eastern / 11:00 AM Pacific

Wednesday, April 13, 2022, 2:00 PM Eastern / 11:00 AM Pacific

Wednesday, July 13, 2022, 2:00 PM Eastern / 11:00 AM Pacific

Wednesday, September 14, 2022, 2:00 PM Eastern / 11:00 AM Pacific

Wednesday, November 9, 2022, 2:00 PM Eastern / 11:00 AM Pacific