



## Committee Call Notes

### Scientist Mentoring & Diversity Program for Biotechnology (SMDP Biotech)

#### Outreach & Planning Committee

##### Conference Call

Tuesday, January 24, 2017

2:00PM Eastern / 11:00 AM Pacific

Conference Line: 712 775-7100

Access Code: 1071934#

##### **The following Committee members were in attendance:**

- **Julie Campbell, Merck KGaA**
- **Aleishia Dobbins PhD, Consultant**
- **Elisabeth Freeman, ICPD**
- **Aine Hanly, Amgen (Cambridge)**
- **Jennifer Mcgehee PhD, Janssen R&D**
- **Scott May, ICPD**
- **Alice Martin, Barnes & Thornberg**
- **Roberto Monserrate, Amgen Manufacturing Limited**  
**Tony Ndifor PhD, Janssen Pharmaceuticals**
- **Dustielyn Savage, ICPD**
- **Eric Dzedzic, Amgen**

##### **Welcome remarks & introductions:**

Scott May welcomed the committee members to the first planning call of 2017 for the Outreach & Planning Committee for the Scientist Mentoring and Diversity Program for Biotechnology (SMDP Biotech). Scott directed the committee members to locate the agenda and supporting documents for the meeting on the website [www.icpdprograms.org](http://www.icpdprograms.org), select "Committees" from the "Select an ICPD site" drop-down menu at the top right side of the page. Scott then invited everyone on the call to introduce themselves. Scott reviewed the agenda for the meeting.

##### **Current programming:**

- Webinar dates and topics  
Scott reminded the committee that ICPD offers webinars, not only for the current SMDP cohorts, but also for SMDP alumni. Our first webinar of 2017 was held on January 10 - with a medical device focus - and was hosted by Immucor. Our second webinar is scheduled for April 18. This one will be focused on Johnson & Johnson Consumer Health Care. We are looking to schedule a webinar with Lauren Celano of Propel Careers on October 10. We plan to also invite a sponsor company to join that call to give insight into their company's research activities. Elisabeth added we use the SMDP Portal for outreach to the SMDP Scholars and Alumni. Scott mentioned that we are still looking for a company to take the lead on the December 12 webinar. He explained that ICPD hosts the webinars and moderates them.
- Reunion call for 2015 "Philadelphia" cohort. First call was September 13, 2016. Another call will occur on February 8<sup>th</sup>  
Scott stated that ICPD originally host a call on Sept 13 but that we are having a follow up call on February 8.



- Virtual support for the Scholars – new portal tour, how to share job opportunities with current and former Scholars

All scholars have access to our online portal. It is an excellent way for everyone to stay in touch. We have retired the old portal and launched the new one last fall. Scott invited Elisabeth to give a tour of the new portal.

Elisabeth explained that the portal is similar to something you would see on LinkedIn or Facebook. She directed everyone to the ICPD programs website. She directed them to the home page where they could find a link to the SMDP Biotech or SMDP MedTech programs. The idea for the portal is so that it becomes a place to share information. As we continue to expand the database we will share photos from the previous programs. Elisabeth gave an overview of what could be found on the new portal. She provided everyone with “guest” login credentials so they could access the portal for the demo. She explained that sponsor companies can post employment opportunities on the main page of the portal, after they have logged in, in the “Whats on your mind” box. She walked everyone through the interactive features on the portal. Elisabeth pointed out the community questions area as well as search functionality. Elisabeth mentioned that if anyone was interested in more in depth tutorial about the portal, that ICPD would be happy arrange follow-up meetings. She asked committee members to email feedback about the portal to her.

Scott asked Elisabeth to expand on the features of the Job board. Elisabeth noted that this will be a new feature on the portal where Talent Acquisition, alumni, mentors can post job opportunities and solicit responses. Tony asked if there was a way to make the sharing of job postings easier. He would like to be able to do it directly from his computer without having to log in to the portal. He mentioned that having to go through too many steps will discourage him. Tony said it would be easier for him to just forward the email to Dustie.

Scott asked Dustie to share some scholar updates. Dustie let everyone know that the scholars have worked very hard transferring their mentoring plans over to the new portal. Dustie shared status updates on three scholars from the 2016 Biotechnology cohort. Mary Saunders accepted a scientist position at J&J in La Jolla, Jessica Chacon accepted a scientist position at EMD Serono and Erika Calle is working as a Lab Tech 2 at DiaSorin. Dustie will continue to give highlights as they come available.

### **Planning the 2017 Training Session (June 17-21 San Diego)**

- Program will follow similar structure as in past despite Father’s Day conflict  
Scott reminded everyone that we will keep the training structure the same per our last committee call.
- Scholar Recruitment-online application form is live. Discussion about Scholar profiles. Overview of ICPD recruitment activities

We are well under way in recruiting the next cohort. Scott mentioned again that the application is live on the portal. Elisabeth explained that we have been very active in recruiting across all the universities. The deadline is coming up quickly on April 8<sup>th</sup>. Elisabeth asked the committee for their assistance in getting the word out. We are in the process of drafting a “call for applicants” that will be posted and will be made available to forward. Elisabeth thanked the committee in advance for their support. Scott added that we have a graduate student who works with us on university outreach. He is currently arranging university visits for our staff. Scott referred the members back to the committee page where they are able to see the Disciplines List for past Scholars who have attended SMDP Biotech. He asked for input from the committee.



Elisabeth added that we have scheduled a conference call on February 15 at 11am PST for Talent Acquisition staff from the sponsoring companies to discuss which disciplines they are looking for within their companies and to guide ICPD on developing a career paths document that can be shared with the SMDP Scholars.

- Site Visit

We are still working on site visits. Aine asked what site visits are we trying to acquire in San Diego. Scott informed everyone that we are currently planning a La Jolla site visit at J&J like we have done in the past. Scott also mentioned that we are also looking into having the training at the La Jolla site.

- Program Agenda, Venues, Speakers

Elisabeth reminded everyone that we are going to be staying with the current program structure. Saturday, June 17<sup>th</sup> will be the kick off day of the 2017 SMDP Biotech training with a reception at 6pm. Elisabeth welcomes suggestions from the committee for keynote speakers. There is then a full day of training on Sunday where topics will include mentoring, professional development, building a bond between mentor and scholar and career paths in industry. Sunday evening will include an informal dinner with mentors and scholars. Monday's training will continue as we look at the job seeking process and have panels with Talent Acquisition staff. We also would like to have a panel of alumni. ICPD is still in the process of firming up details on a site visit. After the site visit the scholars will then attend the 2017 Bio International Convention. They will participate in the convention through June 21. The draft agenda can be found on the committee page. Elisabeth asked the committee members to start thinking about who they would like to nominate as speakers. Alice shared that while at her booth for Barnes and Thornburg, they had a wonderful interaction with the scholars who stopped by. She said it was very rewarding and she would like to find a way to interact more formally this year. Scott said he would circle back and determine how best to do that.

### **Partner Support**

- Firming up 2017 Sponsorship

Scott reminded the committee that we are still firming up our sponsorships. He welcomed any introductions to new companies that the committee members may feel would benefit from the program.

- Support for talent acquisition staff at sponsor companies – reminder about location of recent Scholar photos and affiliations on the website.

ICPD is happy to give a tour of the new website

### **Update on new program MIDL – February 7 webinar, new co-hort training in Philadelphia October 2**

We are underway with the virtual training for this program. There will be another cohort that will be begin the one-year program in Philadelphia on October 2<sup>nd</sup>. The first webinar will be on February 7<sup>th</sup>. He reminded the members that these are not students but rather individuals that have at least 5 years experience.

### **2017 Outreach & Planning Committee**

- Meeting Schedule

The invitations for the committee calls have been sent out.

- Session about how companies engage Scholars – to be moved to February 21 committee call

### **Other & Action Items:**