



Committee Call Notes

Scientist Mentoring & Diversity Program for Biotechnology (SMDP Biotech)

Outreach & Planning Committee

Conference Call

Tuesday, March 1, 2016

2:00PM Eastern / 11:00 AM Pacific

Conference Line: 712 775-7100

Access Code: 1071934#

The following Committee members were in attendance:

- Lauren Celano, Propel Careers
- Aleisia Dobbins, BioMarin
- Elisabeth Freeman, ICPD
- Aine Hanly, Amgen
- Alice Martin, Barnes & Thornberg
- Scott May, ICPD
- Jennifer McGehee, Janssen Pharmaceutical
- Roberto Monseratte, Amgen Manufacturing Limited
- Tony Ndifor, Johnson & Johnson
- Dustielyn Savage, ICPD
- Michael Wheeler, Merck

Welcome remarks & introductions:

Scott May welcomed everyone to the call for the 2016 SMDP Biotech Outreach & Planning Committee meeting. Scott directed the members to where they could find the agenda and supporting documents for the meeting on the website (www.icpdprograms.org and then select committees from the "select the icpd site" pull-down box at the top right-side page). Scott then invited everyone on the call to introduce themselves. Scott reviewed the agenda for the meeting.

Current programming:

- Webinar schedule and topics
We offer webinars every about every other month. Scott directed everyone back to the committee page to view the webinars document. There are five currently scheduled. Scott pointed out that the next webinar on April 12th will feature program alumni. He invited the committee to review the other topics and let ICPD know if they would like to participate in any of the webinars.
- Online Resources for SMDP Alumni



Elisabeth stated that we are in the process of fine tuning the portal. She appealed to the committee to share with her any thoughts or opportunities about resources ICPD can add to the portal.

- Monthly career development emails
Elisabeth informed the committee that during the summer we will begin to send career development emails to the current Scholars.
- End-of-year reunion call for last year's cohort
Scott mentioned that last year we had 24 scholars participate in the program. In September we will be having a reunion call for them so they can all hear how each other is doing and the progress each is making towards their goals.

Planning the 2016 Training Session

- Scholar Recruitment
Elisabeth mentioned that we have had a lot of support from our sponsor companies with disseminating information to universities and students about SMDP. The deadline for applications to 2016 SMDP Biotech is March 26th. Elisabeth asked the committee members to please share the "call for applicants" flyer with anyone or any institutions that might be interested.

Lauren added that she had forwarded the flyer already. Tony requested we send the form out in an editable format.

- Mentor Recruitment
Elisabeth stated that we would like to have the mentors finalized by mid-April. This gives us and the mentors enough time to make their travel arrangements and get them registered for the Bio Convention. Scott directed everyone to smdpbiotech.org where they can download the "call for mentors."
- Program Agenda, Venues, Speakers
During the call Elisabeth went through the agenda for the June 4-9, SMDP Biotech program. She pointed out that we still have "tbd" for many of the speakers but we have been in touch with numerous prospective presenters and will confirm them soon. Many of the speakers are from our sponsor companies. After the training session the scholars will attend the Bio International Conference. Dustie added that the venue locations are still being decided.
- Site Visit
We have been discussing a site visit with Amgen at their San Francisco location.
- Celebration of Mentoring & Diversity Reception
Scott stated that we are still looking for a speaker for the kickoff reception. The speaker is usually someone that has been in the industry for awhile. They do not need to be ethnically diverse. They will have about 25 minutes to present.



- Scholar Activities During the biotechnology conference
Scott explained that we try to have “pop up meetings” during the convention. Last convention we had about 7 of them. This is for individuals that are interested in the program but cannot attend the training session. They are informal meetings but they give valuable insight.
- San Francisco area committee members
Aleisha Dobbins is one of our committee members in the area. She works at BioMarin. Scott informed everyone that Dustie had reached out to Aleisha for ideas on the venues in the San Francisco area. Scott asked the committee to please share any local contacts that would be willing to help with venue ideas.

Partner Support

- Support for talent acquisition staff
Scott reminded everyone that talent acquisition staff can have access to our portal if they are looking for possible candidates. ICPD welcomes the opportunity to give a tutorial to anyone interested.
- Development & Sponsorship
Scott shared that we are up to 25 sponsored students.

Other & Action Items:

Scott shared with everyone the new program called MIDL that we are launching. He encouraged everyone to look on the website and share the call for applicants. The MIDL program is to help someone with at least five years managerial experience step up into Senior Leadership positions in their careers. We are planning on having 20 participants at our inaugural meeting in Philadelphia on June 5th.

- Lauren and Scott will connect about having a post doc do some volunteer work
- ICPD will make sure that the next email/calendar reminder has instructions on how to navigate to the committee webpage.
- ICPD will send to the committee a web link and a word version for the call for applicants
- Any committee members interested in hosting a webinar will contact Scott May
- Committee members that would like to have a colleague schedule a “pop up meeting” during the convention will contact Scott May