



## Committee Call Notes

### Scientist Mentoring & Diversity Program for Biotechnology (SMDP Biotech)

#### Outreach & Planning Committee

##### Conference Call

Tuesday, May 16, 2017

2:00PM Eastern / 11:00 AM Pacific

Conference Line: 712 775-7100

Access Code: 1071934#

##### **The following Committee members were in attendance:**

- Julie Campbell, Merck KGaA Serono
- Elisabeth Freeman, ICPD
- Dolly Grajczak, Amgen
- Meg Levy, Johnson & Johnson Consumer Healthcare
- Jennifer Magehee, Ph.D., Janssen
- Alice Martin, Barnes & Thornburg
- Scott May, ICPD
- Perla Rodriguez, Ph.D., ICPD
- Dustielyn Savage, ICPD

##### **Welcome remarks & introductions:**

Scott May welcomed the committee members to the Outreach & Planning Committee call for the Scientist Mentoring and Diversity Program for Biotechnology (SMDP Biotech). Scott directed the committee members to locate the agenda and supporting documents for the meeting on the website [www.icpdprograms.org](http://www.icpdprograms.org), select "Committees" from the "Select an ICPD site" drop-down menu at the top right side of the page. Scott then invited everyone on the call to introduce themselves. Scott reviewed the agenda for the meeting with the committee members.

##### **Current programming:**

- Webinar dates and topics – The remaining 2017 SMDP webinars are:  
Scott stated that the next webinar is a spotlight on J&J Consumer Healthcare. Lauren Celano will also host a webinar on resumes. We are still seeking a volunteer organization to work with us on the December webinar. Scott reminded everyone that we have a new webinar platform.
- February 8 Reunion Call notes posted on [icpdprograms.org](http://icpdprograms.org)  
Scott asked Elisabeth for an update on when the calls will be posted. Elisabeth explained that we are creating a new page on the portal for reunion call notes and they should be posted this month.
- Virtual support for the Scholars – ICPD staff manually updated current title, organization and city/state for each Scholars on the portal, but will send periodic reminders to the Scholars to keep profiles up-to-date; Post job opportunities directly on portal or email them to [jobs@icpdprograms.org](mailto:jobs@icpdprograms.org); Chat feature added and accessible from individual profiles;



Weekly summary email forthcoming. Scott mentioned that the new SMDP Portal is still in the beta stage. We have asked the alumni to update their profiles. Some have, some haven't. Several weeks ago ICPD carried out a review of all the Scholar profiles and made additional updates to them. Dustie went through all profiles on the portal not only for scholars but mentors as well and updated the info based on web research. This does not mean the scholars should not keep their records up-to-date, and we will continue to send reminders to portal members several times per year, asking them to update their profiles.

The job board has been added to the portal. Anyone is able to add job opportunities directly on the portal or if it is easier you are able to email them to [jobs@icpdprograms.org](mailto:jobs@icpdprograms.org) and an ICPD staff member will post it for you. A chat feature was added within the last week, enabling portal users to interact with each other in real time if they are online – otherwise an email is sent. Elisabeth added that it is a simple process because the link is directly in the individual profiles. If the person is on the portal at the same time you can have a "live chat". If they are not on the portal, they will receive an email notification. Scott stated the last major feature that will be added soon is the weekly summary.

- Update on Scholar Profiles and Career Paths Project – Direct work on this in San Diego; Discussion topic – how to increase specificity on Scholar recruitment materials  
Scott reminded the committee that over the last several months we have been refining the profiles of the scholars who we seek to recruit for SMDP Biotechnology as well as the career paths that are available to scholars in the medical device, consumer healthcare and biotechnology industries. We have had offline conversations with members of both the Biotech and MedTech committees. The current plan is to discuss this with mentors and some committee members who will be in San Diego. SMDP Biotech is relatively broad. This is in contrast to the SMDP MedTech Call for Applicants which has a very specific list of degrees and disciplines. Scott requested that the committee provide feedback on this topic.
- Scholar updates  
Dustie provided updates on the following scholars: John Bullen is now a Scientist at MedImmune, Natasha Hollis is at the Center for Disease Control and Prevention, Damon Love is at Eli Lilly as an Oncology Medical Science Liaison, Jami Kern is the Vision Care Franchise Head at Alcon Laboratories.

### **Planning the 2017 SMDP Biotech Training Session (June 17-21 San Diego)**

- Scholar Selection update  
May 8<sup>th</sup> was the Scholar application deadline. The selection committee has evaluated the applicants. We have now selected the cohort for the program. Elisabeth shared that we are always excited to welcome a new cohort. We have a total of 19 universities represented. We have been able to select candidates from across the United States and Puerto Rico. Most have completed their doctorate degree or are Ph.D. candidates. We have 23 scholars who have been selected. The majority of the scholars are female. We owe a lot of gratitude to the selection committee. This year the mentors as well as the new scholars will be shared on the new portal. The orientation call will be on May 25<sup>th</sup> at 2pm Eastern.



- Mentor selection update – Discussion topic: how to engage all the Mentors with all of the Scholars  
Scott said we have almost all 23 mentors identified. The mentor orientation call will be on May 25<sup>th</sup> at 3pm Eastern. Now that we have the mentors selected we will have a great pool of speakers. Monday the 19<sup>th</sup> there will be a separate session with the mentors apart from the students to discuss how best to support the mentors and scholars. This is in effort to help refine our program.
- Site Visit(s) and Venues  
Scott stated that the training session itself will be held at the J&J Janssen R&D location in LaJolla on Sunday and part of the day on Monday. We have found having the training session at one of the sponsor sites was well received. Scott thanked J&J. Dustie gave updates on the venues. The reception will be at the Museum of Contemporary Art. Dustie stated we have used that venue before and that it is in walking distance to the hotel. The hotel will be the Springhill Suites which is located directly across the Bay. Dustie stated that she is finalizing the casual dinner at Kansas City BBQ in the next couple of days. She added that this is a little piece of San Diego history since it was the location that they filmed the bar scenes in Top Gun.
- Program Agenda and Speakers – topics that still need speakers  
Elisabeth mentioned that the final agenda will be on the committee page in the next few days. We are currently trying to confirm all the speakers. The scholars will arrive on Saturday and attend the reception on Saturday evening. We are just waiting to hear back on an invite to our keynote speaker. Sunday will be a full day of training. After having breakfast at the hotel they will be bused over to the J&J site. They scholars will be paired with their mentors at this time. There are several speaker session on that day. There is a social media session, career choices as well as spending time that morning with introductions with the mentees and mentors. There will be the informal dinner on Sunday evening. Monday morning will be another day of training at J&J. There is a career networking event. Recruiters will come speak to the scholars about job search. There is a panel we would like to line up with alumni who are successfully working in industry. The scholars will then have lunch and go on a site tour at Janssen. While the scholars are having their site tour, the mentors will have a debrief meeting. Tuesday and Wednesday the Scholars will attend the Bio International Convention. Wednesday the Scholars will depart. Elisabeth highlighted that we are still finalizing all the speakers and asked the committee if they have any recommendations to please email Elisabeth.
- Activities during BIO International Convention – “pop up” meetings  
Once the convention is underway, we like to have special opportunities to interact with sponsor companies. Scott thanked Alice Martin from Barnes and Thornburg for hosting the scholars on the evening of Tuesday, June 20<sup>th</sup> at a reception. We are also working on firming up an Amgen breakfast at our site hotel. Scott also thanked our colleagues at Bio. We have had increasing support from them of our program and during the convention. Scott asked the committee if any of their senior leaders are going to be at Bio to please let him know and we can set up a “Pop-Up” meeting. Elisabeth reminded the members that this will be our 17<sup>th</sup> year at Bio. She also thanked them for their support. Elisabeth asked if members know their companies have a way to showcase the scholars at Bio, to please let her know.



## **Partner Support**

- Development update  
Scott stated we have 23 filled positions for this cohort. There are a couple other scholars who we would like to admit but we need the sponsor support. There are several companies that are working on supporting more scholars.
- Support for talent acquisition staff at sponsor companies – portal training available  
Scott reminded the members that if anyone needs a primer or training on the portal that it is available. It will take about 30 minutes.

## **Update on new program, “Modules for Innovative and Diverse Leaders,” (MIDL) – Webinar schedule; Next Workshop will begin October 2 in Philadelphia**

Scott shared that this is an executive training program. The participants are not students. They have at least 5-10 years experience in clinical, academia, government or industry. This program helps them develop a plan to refine their skills become senior leaders in industry. It starts with a one day in-person training session. The rest of the year it is virtual training. The participants attend webinars once a month. The most recent was May 8<sup>th</sup> on Communication lead by Seema Kumar from Johnson & Johnson. Todd Fonseca from Medtronic and Richard Murray from Merck have also lead webinars. There are four remaining webinars. We are currently recruiting the next cohort and it will launch in October in Philadelphia.

## **Scientist Mentoring and diversity Program for Medical Technology will be September 2 3-27 in San Jose, CA**

This committee meets every 8 weeks as well and is in heavy planning and recruiting for the upcoming SMDP MedTech program that will be in San Jose in September.

## **Other & Action Items:**

Scott thanked everyone for their ongoing participation and support. He reminded everyone the next call will be on July 11th.